



WASHINGTON TOWNSHIP PUBLIC SCHOOLS
Office of Student Registration, Data and Information

206 E. Holly Avenue

Sewell, N.J. 08080

(856) 589-6644

August 2016

Dear Washington Township Families:

In an effort to be fiscally responsible and environmentally friendly, the Washington Township Public Schools are directing parents to our District website (www.wtps.org) in advance of the 2016-17 school year to review many important documents. All of these documents have been organized into one link entitled **"2016-17 Parent Information and Sign-off."** This link appears on the front page of the District website as well as on every individual school's web page. It is the expectation that all parents/guardians carefully view the documents contained in this link in their entirety. Once you have completed this review, we ask that you print out the sign-off sheet that is provided, check off that you have read the required material, provide your signature and return it to your child's school office. Please note that if you have more than one child enrolled in our schools, you are required to print out, sign and send in a sign-off sheet for each child to his/her appropriate school.

You will have the ability, if you desire, to print hard copies of any policies, forms and applications, including the free and reduced lunch application, directly from this link. **It is mandatory that you provide a signed form for each child to his/her school as proof that you have received notification of this important information.** If you are unable to print out the required sign-off sheet or any of the policies, forms and applications, from home, copies will be available in the main office of each Washington Township school.

We are grateful for your cooperation and your timely participation in this necessary communication process. Your prompt response greatly assists us in having a smooth start to the school year.

Best wishes for a productive, rewarding and successful 2016-17!

Sincerely,

Jan Giel, Manager
Student Registration, Data and Information